

## FY 2003 ANNUAL OSH REPORT

Budget & Accounting, ABA  
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## SUMMARY

Within the last ten years, only six injuries have occurred in ABA. The most serious injury was a fracture that was caused by an employee slipping on a wet floor that was recently waxed. Maintenance of building safety is the responsibility of the Facilities Management Division, ASU-400. Two other injuries were back strains resulting from employees moving furniture or storage cartons. To avoid further back injuries we encourage employees to contact building services rather than moving heavy objects themselves. The most recent injury was caused by a plastic chair platform.

The most likely source for injuries and lost work time in ABA is from repetitive motion injuries since all employees work at computer workstations. ABA has worked with ASU-400 to adjust systems work surfaces to employee height/comfort. We also reserve sufficient funding each fiscal year for the purchase of ergonomic chairs and various PC appliances to minimize this type of injury. Employees are accorded substantial input in determining the purchase of items that most fit their individual needs.

Another potential cause of injury results from ABA's continuing renovations to our office space and reorganizations of staff offices. On some occasions, we have noted the improper location of elevated electrical outlets, misplaced wiring, or loose carpet sections. We check all new and renovated workstations prior to allowing occupancy.

We anticipate that future safety issues for ABA will not change.

Since ABA is a rather small organization located entirely within the headquarters building with few annual incidents, our safety program primarily is concerned with preventing recurrences of injuries and ensuring a safe work environment. We emphasize communication with employees and managers to improve awareness and increase our mutual cooperation.

## STATISTICS

Comparison of FY 2003 statistics for lost time disabilities and fatalities with FY 2001 and FY 2000

| Budget & Accounting, ABA   |         |         |         |
|--|---------|---------|---------|
|  | FY 2001 | FY 2002 | FY 2003 |
| Number of New Injuries/Illnesses with Lost Production Days (LPD) | 0       | 2       | 0       |
| Injury/Illness Case Rate per 100 employees                       | 0       | 2       | 0       |
| Number of Fatalities   | 0       | 0       | 0       |

## Office of Workers' Compensation Programs (OWCP) costs of recent injuries

| Budget & Accounting, ABA |            |            |            |
|--------------------------|------------|------------|------------|
|                          | FY 2001    | FY 2002    | FY 2003    |
| OWCP Costs               | \$6,683.50 | \$2,504.96 | \$1,736.21 |
| COP Costs                | 0          | \$3,035.81 | \$2,323.93 |
| TOTAL: OWCP + COP        | \$6,683.50 | \$5,540.77 | \$4,060.14 |